

**GREYBULL POLICE DEPARTMENT**

**24 SOUTH 5TH STREET**

**GREYBULL, WYOMING 82426**

**PHONE: (307) 765-9431**

**FAX: (307) 765-2409**

**APPLICATION**

**&**

**INFORMATION PACKET**

**RELEASE AUTHORIZATION**

**Please read the following information carefully before signing.**

 I certify that all information provided in this application is true and complete. I understand misrepresentation or omission of facts called for during the application or selection process may disqualify me from further consideration and may be cause for dismissal.

 I understand that the Town of Greybull may conduct a background investigation which may include information as to my character, reputation, personal characteristics, and mode of living obtained from interviews with neighbors, friends, former employers, schools, and others. I understand I have a right to make a written request within a reasonable time for the disclosure of the name and address of any consumer reporting agency which may be utilized in the background investigation so I may obtain a complete disclosure of the nature and scope of the investigation.

 I authorize the investigation of any or all statements contained in this application and authorize any person, school, current employer (excepts as previously noted), past employers and organizations named in this application to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.

 I understand that if I am extended an offer of employment, it may be conditioned upon my successfully passing a complete pre-employment physical examination and psychological examination. I consent to the release of any or all medical information as may be deemed necessary to judge my capability to do the work for which I am applying.

 I understand that I may be required to successfully pass drug and alcohol screening examinations. I hereby consent to a pre- and/or post-employment drug and alcohol screens as a condition of employment, if required.

 I have read, understand, and by my signature to these statements. I authorize investigation of all information contained in this application.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Applicant’s Signature Date**

**APPLICATION IS NOT VALID WITHOUT APPLICANT’S ORIGINAL SIGNATURE**

**SUBMIT THE COMPLETED PERSONAL HISTORY STATEMENT WITH THE APPLICATION**

**APPLICANTS MUST ATTACH THE FOLLOWING DOCUMENTATION:**

* **Copy of Birth Certificate**
* **Copy of Current Valid Driver’s License and 10-year driving record**
* **Copy of Social security Card**
* **Copies of High School and Other Diplomas**
* **Copy of Military Records (if applicable)**

**Submit To:**

**Town of Greybull**

**Attn: Administrator Hunt**

**PO BOX 271**

**Greybull, WY 82426**

**307-765-9431**

**GREYBULL POLICE DEPARTMENT**

FULL NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 FIRST NAME MIDDLE LAST

PHYSICAL ADDRESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MAILING ADDRESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TELEPHONE #: HOME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CELL:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ARE YOU A UNITED STATES CITIZEN? YES\_\_\_\_\_\_\_\_\_\_NO\_\_\_\_\_\_\_\_\_\_

ARE YOU AT LEAST 21 YEARS OF AGE? YES\_\_\_\_\_\_\_\_NO\_\_\_\_\_\_\_\_\_\_

HAVE YOU READ AND DO YOU UNDERSTAND THE ENCLOSED DESCRIPTIONS OF THE ESSENTIAL JOB FUNCTIONS OF A POLICE OFFICER? YES \_\_\_\_\_ NO \_\_\_

ARE YOU ABLE AND WILLING TO PERFORM ALL OF THE ESSENTIAL JOB FUNCTIONS OF A POLICE OFFICER? YES\_\_\_\_\_\_\_\_ NO\_\_\_\_\_\_\_

DO YOU POSSESS A VALID DRIVERS LICENSE? YES:\_\_\_\_\_\_\_ NO \_\_\_\_\_\_\_\_

IN WHAT STATE DO YOU POSSESS A VALID DRIVERS LICENSE? \_\_\_\_\_\_\_\_\_\_\_\_\_

HAS YOUR DRIVING PRIVILEGE EVER BEEN SUSPENEDED, CANCELED, OR REVOKED? YES \_\_\_\_\_\_\_\_ NO \_\_\_\_\_ IF YES, WHERE, WHEN, AND FOR WHAT REASON? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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DO YOU HOLD A HIGH SCHOOL DIPLOMA OR G.E.D.? YES \_\_\_\_\_\_\_ NO \_\_\_\_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED BY AN STATE OR FEDERAL GOVERNMENT OF A CRIME FOR WHICH YOU COULD HAVE BEEN PUNISHED BY IMPRISONMENT IN A FEDERAL PENITENTARY OR STATE PRISON?

 YES\_\_\_\_\_\_ NO\_\_\_\_\_\_ IF YES, WHERE, WHEN, AND FOR WHAT CRIME? \_\_\_\_\_\_\_

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PLEASE DESCRIBE ANY SKILLS, APTITUDES, SPECIAL TRAINING, CERTIFICATIONS, OR JOB-RELATED QUALIFICATIONS OR EXPERIENCE THAT YOU FEEL QUALIFY YOU FOR A POSITION WITH THE GREYBULL POLICE DEPARTMENT:

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**EMPLOYMENT HISTORY**

PREVIOUS EMPLOYMENT – LIST YOUR WORK HISTORY FOR THE PAST 4 YEARS WITH CURRENT OR MOST RECENT POSITION FIRST

1. NAME OF EMPLOYER OR FIRM \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMPLETE ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE HIRED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE TERMINATED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_SALARY\_\_\_\_\_\_\_\_\_\_\_\_\_

POSITION OR TITLE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DESCRIPTION OF DUTIES:

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REASON FOR LEAVING:

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2. NAME OF EMPLOYER OR FIRM \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMPLETE ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE HIRED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE TERMINATED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_SALARY\_\_\_\_\_\_\_\_\_\_\_\_\_

POSITION OR TITLE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DESCRIPTION OF DUTIES:

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REASON FOR LEAVING:

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3. NAME OF EMPLOYER OR FIRM \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMPLETE ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE HIRED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE TERMINATED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_SALARY\_\_\_\_\_\_\_\_\_\_\_\_\_

POSITION OR TITLE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DESCRIPTION OF DUTIES:

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REASON FOR LEAVING:

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4. NAME OF EMPLOYER OR FIRM \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMPLETE ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE HIRED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE TERMINATED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_SALARY\_\_\_\_\_\_\_\_\_\_\_\_\_

POSITION OR TITLE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DESCRIPTION OF DUTIES:

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REASON FOR LEAVING:

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5. NAME OF EMPLOYER OR FIRM \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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DATE HIRED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE TERMINATED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_SALARY\_\_\_\_\_\_\_\_\_\_\_\_\_

POSITION OR TITLE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DESCRIPTION OF DUTIES:

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**RESIDENCY HISTORY** (LIST YOUR RESIDENCY FOR THE PAST 4 YEARS, INCLUDING THE DATES AT EACH RESIDENCE, CURRENT OR MOST RECENT ADDRESS FIRST).

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**EMPLOYMENT REFERENCES** (LIST 3 PREVIOUS SUPERVISORS OR CO-WORKERS WHOM WE CAN CONTACT)

1. NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMPANY NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

RELATIONSHIP TO YOU: SUPERVISOR \_\_\_\_\_\_\_ CO-WORKER \_\_\_\_\_\_\_\_\_

2. NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMPANY NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

RELATIONSHIP TO YOU: SUPERVISOR \_\_\_\_\_\_\_ CO-WORKER \_\_\_\_\_\_\_\_\_

3. NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMPANY NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

RELATIONSHIP TO YOU: SUPERVISOR \_\_\_\_\_\_\_ CO-WORKER \_\_\_\_\_\_\_\_\_

**PERSONAL REFERENCES (LIST 3 REFERENCES OTHER THAN RELATIVES)**

1. NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_